



FORWARD PLAN OF KEY DECISION

NOVEMBER 2021 TO FEBRUARY 2022

The Forward Plan of Key Decisions contains information about all the key decisions The Cabinet and the Council will be asked to take within the next four months. The Forward Plan is reviewed monthly and rolled forward for each subsequent four month period. Each Forward Plan supersedes the previous one and becomes effective on the first working day of each month, although it will be publicly available 14 days before that date.

The Forward Plan has been compiled in consultation with service departments and includes decisions which fall under one or more of the following definitions of a key decision.

- Any decision relating to the approval of or variation to the Council's policy framework or budget which is reserved in the Council's constitution for determination by full Council on a recommendation from The Cabinet (any recommended to Council item), or
- Any decisions made in the course of developing proposals to the full Council to amend the Policy Framework. This includes decisions made to amend draft policies for the purposes of consultation.
- Any decision which will result in income, expenditure or savings with a gross full year effect of £500,000 or greater whether or not the item has been included in the relevant approved budget with the exception of expenditure which is required for the day to day provision of services (e.g. day to day supplies, payment of energy bills etc.), or
- Any decision which is likely to have a significant impact on people living or working in communities in two or more Wards with the exception of decisions that involves two or more Wards simply because of the carrying out of a programme of works.

* - Policy Framework - The Council has determined that the Policy Framework shall comprise all major corporate plans, strategies and objectives of the Council.

* - Budget - The budget includes the allocation of financial resources to different services and projects, proposed contingency funds, the Council Tax base, setting the Council Tax and decisions relating to the control of the Council's borrowing requirements, the control of its capital expenditure and the setting of virement limits.

The Forward Plan of Key Decisions is available for inspection by the public at all Customer Service Centres and Libraries in the East Riding of Yorkshire and via the Council's website.

**EAST RIDING OF YORKSHIRE COUNCIL
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Matter/Issue	Details of Key Issue/Decision and options to be considered	Decision Making Body (see note (i) below)	Date on which it is proposed the decision will be taken	Principal Groups or organisations it is proposed to be consulted before the decision is taken	Means by which consultation is to be undertaken	Directorate/ Contact Officer	Portfolio Holders
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November 2021

Statement of Principles Gambling Licensing Policy 2022-2025	Review/ public consultation on Gambling Act 2005 Statement of licensing policy.	The Cabinet	2 November 2021	External: Chief of Humberside Police/ Humberside Fire Authority/ ERYC licensed gambling operators/ the public/Neighbouring local authorities licensing services/H M Revenue and Customs. Internal: Child and Adult safeguarding/Public Health/Environmental Health/Planning Authority	Public Notice on the Council Website/email	Communities and Environment Paul Abbott 01482 396100 Louise Wilson 01482 396104	Cllr Harold
Dangerous Wild Animal Policy 2021-2026	To approve a revised Dangerous Wild Animals licensing policy in line with the Dangerous Wild Animals Act 1976 following consultation.	The Cabinet	2 November 2021	External: None Internal: None	N/A	Communities and Environment Paul Abbott 01482 396100 Louise Wilson 01482 396104	Cllr Harold
Customer Strategy	The Customer Strategy sets out how local communities – residents, businesses, partner organisations and other	The Cabinet	23 November 2021	External: Consultation will be undertaken with a range of customers and other stakeholder groups.	External: Website, social media, telephone post.	Corporate Resources Brigette Giles 01482 394400	Cllr Holtby

Key: CMT = Corporate Management Team/SMT = Senior Management Team (internal bodies)

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	<p>stakeholders - can get the information, services and support they need from the Council in a way that works for them now and in the future.</p> <p>Cabinet are asked to agree the strategy which includes all access points within the organisation to ensure that the service customers receive is consistent, regardless of how they access those services.</p>			Internal: Service representatives, DCTMT, CR DMT, SMT, Corporate Change Board	Internal - Service areas involved - workshops.	Sarah Mackey 01482 394831	
Technology Strategy	Approval of the Technology Strategy which sets out the Council's ICT strategic approach which underpins the People, Digital and Commercialism Strategies, whilst ensuring the Technology Service continues to provide solutions which support the delivery of critical front-line services.	The Cabinet	23 November 2021	External: Consultation with key delivery partners Internal: Service representatives, Technology and Digital Board, SMT, Corporate Change Board	Strategy shared with key stakeholders through email, workshops, and reports	Corporate Resources Brigette Giles 01482 394400 Kevin Woodcock 01482 394521	Cllr Holtby

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HMO Licensing Policy Review	To approve the draft policy for consultation to incorporate the mandatory licence conditions that were introduced in October 2018 and to include the mandatory condition regarding electrical installation inspections in HMO properties.	The Cabinet	23 November 2021	External: HMO Licensees, Public, Internet Internal: Private Sector Housing	Website / Letter to Licenced HMOs	Communities and Environment Paul Abbott 01482 396100 Christopher Dunnachie 01482 391066	Cllr Harold
Enterprise Zone Business Rates - Business Grant Approval	Seeking approval to make a grant payment to the value of £2,102,589 in accordance with the Enterprise Zone Business Rates Scheme.	The Cabinet	23 November 2021	External: DWF Law - state aid compliance advice Internal: EZ Business Rates Board, Capital Board, CMT		Planning and Economic Regeneration Paul Bell 01482 391610 Jo Dooley Jo.dooley@eastriding.gov.uk	Cllr Evison
Financial Inclusion Strategy	Approval of the revised Financial Inclusion strategy for 2021 - 2023	The Cabinet	23 November 2021	External: None. Internal: SMT, CMT	Circulation of CMT report Questionnaire to Heads of Service	Corporate Resources Julian Neilson 01482 394100 Georgina Bristow 01482 394263	Cllr Owen

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Contract Award for Integrated Specialist Public Health Nursing Services	Award of contract for integrated specialist public health nursing services following a tender process.	The Cabinet	23 November 2021	External: East Riding of Yorkshire CCG Internal: CMT	External: Regular engagement and involvement in the procurement Internal: Circulation of report	Adults, Health and Customer Services Yvonne Rhodes 01482 395100 Andy Kingdom 01482 391063 Mike McDermott 01482 391556 Nicola Furness 01482 391490 Lindsay Robinson 01482 396487	Cllr Walker
Total Pay and Reward Strategy	This matter was considered by The Cabinet on 6 July 2021 and Cabinet resolved that such a strategy be developed; that an external partner be procured; and that an appraisal of the tender responses be submitted to Cabinet. This report will consider these matters following	The Cabinet	23 November 2021	Internal: Cabinet Members, CMT & SMT, Staff Terms and Conditions Committee Trade Unions as part of collective bargaining and employee representation. External: N/A	Reports, meetings	Director of Corporate Resources Lynsey Linton 01482 391100	Cllr Holtby

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	the outcome of a procurement exercise for an external partner.						
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December 2021

Local Flood Risk Management Strategy Update	<p>The Local Flood Risk Management Strategy (LFRMS) sets out what the Council intends to do, working with organisations, businesses and communities, to manage the risk of flooding in the East Riding of Yorkshire. The updated draft strategy looks at what we plan to do up to 2033 and beyond.</p> <p>Cabinet are asked to agree the updated <u>draft</u> strategy which will move forward for public consultation in line with statutory requirements.</p>	The Cabinet	14 December 2021	<p>External: Environment Agency and partner Risk Management Authorities</p> <p>Internal: Environment and Regeneration Overview and Scrutiny Committee, Service representatives, CMT</p>	<p>External: Email, meetings</p> <p>Internal: Email, meetings</p>	<p>Planning and Economic Regeneration</p> <p>Claire Hoskins 01482 391747</p> <p>Ben Kirby 01482 391705</p>	Cllr Matthews
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<p>Conservation Area Appraisals following public consultation for adoption: Brantingham/Halshsam/Ellerker and Ottringham.</p>	<p>The Cabinet at the meeting in May agreed a timetable of work for officers to undertake a review of Conservation Area Appraisals at certain locations through the East Riding and to undertake public consultation. Conservation Area Appraisals set out a settlements historic buildings and places and are important for Development Management purposes. The government recommend that they are periodically reviewed to ensure they are relevant and up to date. In accordance with the agreed Cabinet schedule Conservation Area's have been re-appraised with public consultation at Brantingham/Halshsam/Ellerker and Ottringham. A report will be presented</p>	<p>The Cabinet</p>	<p>14 December 2021</p>	<p>External: Public consultation has already taken place in Brantingham/Halshsam/Ellerker and Ottringham</p> <p>Internal: Planning and legal services</p>	<p>Internal discussions for planning and legal services; site notices, letters and meetings for public consultation in the settlements.</p>	<p>Planning and Economic Regeneration</p> <p>Stephen Hunt 01482 391740</p> <p>Andy Wainwright 01482 393730</p>	<p>Cllr McMaster</p>

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	to Cabinet setting out the results of the consultation exercise and the final Conservation Area Appraisal for each of these settlements will be appended to the report for adoption.						
Council Tax base 2022-23	Approval of the council tax base for 2022-23	The Cabinet	14 December 2021	External: None. Internal: SMT/CMT	Circulation of CMT report	Corporate Resources Julian Neilson 01482 394100 Georgina Bristow 01482 394263	Cllr Owen
Statement of Principles Gambling Licensing Policy 2022-2025	Approval of Gambling Act 2005 Statement of licensing policy following consultation.	The Cabinet	14 December 2021	None		Communities and Environment Paul Abbott 01482 396100 Louise Wilson 01482 396291	Cllr Harold
Review of Hackney Carriage and Private Hire Services Policy	To approve amendments to the existing licensing policy - pre consultation.	The Cabinet	14 December 2021	External: Licensed trade/public Internal: CMT/Legal / Finance	Email, press release/website	Communities and Environment Paul Abbott 01482 396100	Cllr Harold

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						Tina Holtby 01482 396171	
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January 2022

East Riding of Yorkshire Enhanced Bus Partnership; Approval of the Enhanced partnership Plan and Scheme(s)	The Cabinet to approve the ERYC Enhanced Bus Partnership's Plan and associated Scheme(s). This will set out the proposed improvements to bus services and infrastructure that have been agreed with bus operators over the period 2022 – 2025 and the Scheme to deliver these proposals.	The Cabinet	18 January 2022	External: Bus Operators, Community Transport Operators, Hull and East Riding LEP, The Passengers' Council, Neighbouring Local Authorities, Traffic Commissioner, Chief Constable of Humberside, The Competition and Markets Authority. Internal: Planning, Highways Economic Development, Transport Policy.	External - formal consultation Internal - informal discussions	Communities and Environment Paul Abbott 01482 396100 Colin Walker 01482 395521	Cllr McMaster Cllr Elvidge
Dangerous Wild Animal Policy 2021-2026	To approve a revised Dangerous Wild Animals licensing policy in line with the Dangerous Wild Animals Act 1976 - following consultation.	The Cabinet	18 January 2022	External: 14 Day public consultation, with existing licence holders, and the public Internal: Legal services	Email	Communities and Environment Paul Abbott 01482 396100 Louise Wilson 01482 396104	Cllr Harold

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Review of Street Trading and Collections Policy	To approve reviewed Street Trading and Collections Policy for consultation.	The Cabinet	18 January 2022	External: Humberside Police/Environment Agency/Charity Commission/Licence Holders/public Internal: Health Safety/Planning/Legal/Accountancy	Website/letter/email	Communities and Environment Paul Abbott 01482 396100 Louise Wilson 01482 396291	Cllr Harold

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February 2022

Treasury Management Strategy 2021-22	Approval of the 2021-22 Treasury Management Strategy for submission to full Council on 23 February 2022	The Cabinet	1 February 2022	External: None Internal: Audit Committee, CMT	Audit Committee meeting 21 January 2022 CMT meeting 10 January 2021	Corporate Resources Julian Neilson 01482 394100 Georgina Bristow 01482 394263 Hayley Featherstone 01482 394253	Cllr Owen
Revenue Budget 2022-23 and Financial Plan 2022-23 to 2025-26	Approval of the 2022-23 revenue budget for submission to full Council on 10 February 2022.	The Cabinet	1 February 2022	External: East Riding Business Ratepayers and trade unions Internal: CMT, Overview Management Committee, Schools Forum and Council Members	Business ratepayers, trade union budget briefing during January 2022. CMT, Overview Management Committee, the Schools Forum and Council Members during January 2022.	Corporate Resources Julian Neilson 01482 394100 Georgina Bristow 01482 394263	Cllr Owen
Council Tax 2022-23	Approval of 2022-23 Council Tax report for submission to full	The Cabinet	1 February 2022	External: None Internal: CMT	CMT meetings August 2021 – January 2022.	Corporate Resources Julian Neilson 01482 394100	Cllr Owen

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	Council on 10 February 2022.					Georgina Bristow 01482 394263	
National Scheme for Auditor Appointments - April 2023	Approval of appointment of External Auditors for submission to full Council on 10 February 2022	The Cabinet	1 February 2022	External: None. Internal: SMT, CMT, Audit Committee	Circulation of CMT report	Corporate Resources Julian Neilson 01482 394100 Georgina Bristow 01482 394263	Cllr Owen
Highways Commuted Sums Policy	The Council, as a Highway Authority, may request commuted sums from developers to support the future upkeep of modified/new highway presented for adoption. The Policy sets out what commuted sums the Council expects and outlines indicative costs.	The Cabinet	1 February 2022	External: None Internal: Asset Strategy-PERS, Highway Development Control-PERS, Infrastructure & Facilities-ENS, Streetscene-ENS, Technical Services-ENS	Workshop and Meetings	Planning and Economic Regeneration Claire Hoskins 01482 393900 Richard Alderson 01482 395552	Cllr McMaster
Review of Pavement Consent Policy	To approve reviewed Pavement Consent policy for consultation	The Cabinet	1 February 2021	External: Licence holders /public/ town councils Internal: Planning / Highways/Legal	Website/letter/email	Communities and Environment Paul Abbott 01482 396100 Louise Wilson 01482 396291	Cllr Harold

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- Notes:**
- (i) Membership of The Cabinet is detailed on the Council's website.
 - (ii) Representations in respect of any key decision should be made to the contact officer at least two weeks prior to the date when the decision is due to be made.
 - (iii) In the case of all Key Decisions to be made by The Cabinet or other Committee, the documents submitted to that body will be a report which will be included on the agenda. A minute from The Cabinet or other Committee recommending the decision to be taken will be submitted to full Council in respect of Key Decisions which they are to make.
 - (iv) For further information or if you have any queries regarding the Forward Plan of Key Decisions, please contact Liz Russell on (01482) 393330