



FORWARD PLAN OF KEY DECISIONS

NOVEMBER 2019 TO FEBRUARY 2020

The Forward Plan of Key Decisions contains information about all the key decisions The Cabinet and the Council will be asked to take within the next four months. The Forward Plan is reviewed monthly and rolled forward for each subsequent four month period. Each Forward Plan supersedes the previous one and becomes effective on the first working day of each month, although it will be publicly available 14 days before that date.

The Forward Plan has been compiled in consultation with service departments and includes decisions which fall under one or more of the following definitions of a key decision.

- Any decision relating to the approval of or variation to the Council's policy framework or budget which is reserved in the Council's constitution for determination by full Council on a recommendation from The Cabinet (any recommended to Council item), or
- Any decisions made in the course of developing proposals to the full Council to amend the Policy Framework. This includes decisions made to amend draft policies for the purposes of consultation.
- Any decision which will result in income, expenditure or savings with a gross full year effect of £500,000 or greater whether or not the item has been included in the relevant approved budget with the exception of expenditure which is required for the day to day provision of services (eg day to day supplies, payment of energy bills etc), or
- Any decision which is likely to have a significant impact on people living or working in communities in two or more Wards with the exception of decisions that involves two or more Wards simply because of the carrying out of a programme of works.

* - Policy Framework - The Council has determined that the Policy Framework shall comprise all major corporate plans, strategies and objectives of the Council

* - Budget - The budget includes the allocation of financial resources to different services and projects, proposed contingency funds, the Council Tax base, setting the Council Tax and decisions relating to the control of the Council's borrowing requirements, the control of its capital expenditure and the setting of virement limits.

The Forward Plan of Key Decisions is available for inspection by the public at all Customer Service Centres and Libraries in the East Riding of Yorkshire and via the Council's website.

EAST RIDING OF YORKSHIRE COUNCIL
FORWARD PLAN OF KEY DECISIONS
NOVEMBER 2019 TO FEBRUARY 2020

Matter/Issue	Details of Key Issue/Decision and options to be considered.	Decision Making Body (see note (i) below)	Date on which it is proposed the decision will be taken.	Principal Groups or organisations it is proposed to be consulted before the decision is taken.	Means by which consultation is to be undertaken.	Directorate/ Contact Officer.	Portfolio Holders
--------------	---	---	--	--	--	-------------------------------	-------------------

November 2019

Treasury Management Policy	Approval of the Treasury Management Policy for submission to full Council via the minutes on 09 October 2019.	The Cabinet	5 Nov 2019	Internal CMT	CMT meeting 19 August 2018	Corporate Resources Julian Neilson 01482 394100 Georgina Bristow 01482 394263	Cllr Burton
Review of Statement of Licensing Policy – Licensing Act 2003	To approve amendments to the existing licensing policy authorising the policy to go out for public consultation.	The Cabinet	26 Nov 2019	External Licensed trade/public Internal CMT/Legal /Finance	E mail, press release/website	Communities and Environment Paul Abbott 01482 396100 Tina Holtby 01482 396171	Cllr Dennis

December 2019

Review of Contaminated Land Strategy	Policy review: To approve the amended contaminated land strategy	The Cabinet	17 Dec 2019	Internal CMT/Legal /Planning	E mail,	Communities and Environment Paul Abbott 01482 396100 Tina Holtby 01482 396171	Cllr Dennis Cllr Stathers
--------------------------------------	--	-------------	-------------	---------------------------------	---------	--	------------------------------

EAST RIDING OF YORKSHIRE COUNCIL
FORWARD PLAN OF KEY DECISIONS
NOVEMBER 2019 TO FEBRUARY 2020

Matter/Issue	Details of Key Issue/Decision and options to be considered.	Decision Making Body (see note (i) below)	Date on which it is proposed the decision will be taken.	Principal Groups or organisations it is proposed to be consulted before the decision is taken.	Means by which consultation is to be undertaken.	Directorate/ Contact Officer.	Portfolio Holders
Review of Hackney Carriage and Private Hire Services policy	To approve amendments to the existing licensing policy following public consultation.	The Cabinet	17 Dec 2019	Licensed trade/public Internal CMT/Legal /Finance	E mail, press release/website	Communities and Environment Paul Abbott 01482 396100 Tina Holtby 01482 396171	Cllr Dennis
Tenancy Policy 2019	To approve the revised Tenancy Policy following review of the use of flexible fixed term tenancies, which included assessment of their impact on the management of the Council's housing stock and outcomes for tenants	The Cabinet	17 Dec 2019	N/A Policy position has not changed	N/A	Planning and Economic Regeneration Ian Burnett Tel No: 393900 John Craig 01482 396110	Cllr Stathers
Preventing Homelessness and Rough Sleeper Strategy 2018-2023 (2019 update)	For approval of the Preventing Homelessness and Rough Sleeper Strategy 2018-2023 (2019 update). MHCLG require the Local Authority to update its Homelessness Strategy into a 'Homelessness and Rough Sleeping Strategy' by the end of 2019.	The Cabinet	17 Dec 2019	Internal SMT, CMT, Housing Services, rough sleeper outreach service providers, MHCLG	Strategy sent to SMT, CMT, and MHCLG. Discussions with relevant staff in housing services and outreach provider	Planning and Economic Regeneration Ian Burnett Tel No: 393900 John Craig 01482 396110	Cllr Stathers

EAST RIDING OF YORKSHIRE COUNCIL
FORWARD PLAN OF KEY DECISIONS
NOVEMBER 2019 TO FEBRUARY 2020

Matter/Issue	Details of Key Issue/Decision and options to be considered.	Decision Making Body (see note (i) below)	Date on which it is proposed the decision will be taken.	Principal Groups or organisations it is proposed to be consulted before the decision is taken.	Means by which consultation is to be undertaken.	Directorate/ Contact Officer.	Portfolio Holders
Council Tax Base 2020-21	Approval of the council tax base for 2020-21	The Cabinet	17 Dec 2019	External – None. Internal – SMT, CMT	Circulation of CMT report	Corporate Resources Julian Neilson 01482 394100 Georgina Bristow 01482 394263	Cllr Burton
Adult Social Care Strategy 2019 – 2022	To approve the System Strategy for adoption	The Cabinet	17 Dec 2019	External East Riding Place Based Board Internal Corporate Management Team, Senior Management Team	Email / CMT/SMT/ Place Board	Adults, Health and Customer Services Andy Kingdom 01482 391063 Lisa Wilson 01482 391434	Cllr A Walker
Grants Policy	Seek approval for the revised Grants Policy. The Grants Policy sets out the framework for applying for grants from external funders and for the awarding of grants by the Council to support projects to benefit the East Riding of Yorkshire in order to help meet identified needs and opportunities for residents,	The Cabinet	17 Dec 2019	External: None Internal: Grants Working Group Accountancy, Payments & Payroll Service Management; Asset Strategy; Audit & Governance; Business Investment & Tourism Services; Business Management; Construction Management; Corporate Strategy & Performance;	Grants Working Group have met four times since September 2018 to review and update, where necessary, the Grants Policy and Grants Manual of Guidance to	Planning and Economic Regeneration Paul Bell 01482 391610 Claire Watts 01482 391618	Cllr Evison Cllr Owen Cllr Dennis

EAST RIDING OF YORKSHIRE COUNCIL
FORWARD PLAN OF KEY DECISIONS
NOVEMBER 2019 TO FEBRUARY 2020

Matter/Issue	Details of Key Issue/Decision and options to be considered.	Decision Making Body (see note (i) below)	Date on which it is proposed the decision will be taken.	Principal Groups or organisations it is proposed to be consulted before the decision is taken.	Means by which consultation is to be undertaken.	Directorate/ Contact Officer.	Portfolio Holders
	businesses and visitors.			Forward Planning & Housing Strategy; Health & Wellbeing; Humber Emergency Planning; Property & Commercial Law; Rural Policy & Partnerships; Social Prescribing; Sport, Play & Arts; Youth & Family Support.	ensure consistency between both documents and the Council's new grant management system, Flexi-Grant®. Membership of the Grants Working Group is comprised of officers from a range of service areas in order to provide appropriate cross-directorate representation, including users of the Flexi-Grant® system. The Grants Policy will be considered by the Grants		

EAST RIDING OF YORKSHIRE COUNCIL
FORWARD PLAN OF KEY DECISIONS
NOVEMBER 2019 TO FEBRUARY 2020

Matter/Issue	Details of Key Issue/Decision and options to be considered.	Decision Making Body (see note (i) below)	Date on which it is proposed the decision will be taken.	Principal Groups or organisations it is proposed to be consulted before the decision is taken.	Means by which consultation is to be undertaken.	Directorate/ Contact Officer.	Portfolio Holders
--------------	---	---	--	--	--	-------------------------------	-------------------

					Working Group for final approval before being submitted to Cabinet. The Group will then continue to work on the update of and revisions to the Grants Manual of Guidance, before this is re-launched in April 2020.		
--	--	--	--	--	---	--	--

January 2020

Council Tax 2020-21	Approval of 2020-21 Council Tax report for submission to full Council on 13 February 2020.	The Cabinet	21 Jan 2020	Internal CMT	CMT meetings August 2019 – January 2020.	Corporate Resources Julian Neilson 01482 394100 Georgina Bristow 01482 394263	Cllr Burton
---------------------	--	-------------	-------------	--------------	--	--	-------------

February 2020

EAST RIDING OF YORKSHIRE COUNCIL
FORWARD PLAN OF KEY DECISIONS
NOVEMBER 2019 TO FEBRUARY 2020

Matter/Issue	Details of Key Issue/Decision and options to be considered.	Decision Making Body (see note (i) below)	Date on which it is proposed the decision will be taken.	Principal Groups or organisations it is proposed to be consulted before the decision is taken.	Means by which consultation is to be undertaken.	Directorate/ Contact Officer.	Portfolio Holders
Treasury Management Strategy 2020-21	Approval of the 2020-21 Treasury Management Strategy for submission to full Council on 13 February 2020	The Cabinet	4 Feb 2020	Internal Audit Committee CMT	Audit Committee meeting 17 January 2020 CMT meeting 16 Dec 2019	Corporate Resources Julian Neilson 01482 394100 Georgina Bristow 01482 394263	Cllr Burton
Energy and Carbon Reduction Strategy	That the Energy and Carbon Reduction Strategy be approved by the Cabinet	The Cabinet	4 Feb 2020	External Not applicable Internal <ul style="list-style-type: none"> • Corporate Management Team • Heads of Service Senior Managers with energy asset management related roles 	Email	Planning and Economic Regeneration Ian Burnett Tel No: 393900 James Timm 01482 393920	Cllr Stathers

- Notes:**
- (i) Membership of The Cabinet is detailed in the Appendix to this plan.
 - (ii) Representations in respect of any key decision should be made to the contact officer at least two weeks prior to the date when the decision is due to be made.
 - (iii) In the case of all Key Decisions to be made by The Cabinet or other Committee, the documents submitted to that body will be a report which will be included on the agenda. A minute from The Cabinet or other Committee recommending the decision to be taken will be submitted to full Council in respect of Key Decisions which they are to make.
 - (iv) For further information or if you have any queries regarding the Forward Plan of Key Decisions, please contact Iain Edmiston on (01482) 393208.

