



FORWARD PLAN OF KEY DECISION

OCTOBER 2020 TO JANUARY 2021

The Forward Plan of Key Decisions contains information about all the key decisions The Cabinet and the Council will be asked to take within the next four months. The Forward Plan is reviewed monthly and rolled forward for each subsequent four month period. Each Forward Plan supersedes the previous one and becomes effective on the first working day of each month, although it will be publicly available 14 days before that date.

The Forward Plan has been compiled in consultation with service departments and includes decisions which fall under one or more of the following definitions of a key decision.

- Any decision relating to the approval of or variation to the Council's policy framework or budget which is reserved in the Council's constitution for determination by full Council on a recommendation from The Cabinet (any recommended to Council item), or
- Any decisions made in the course of developing proposals to the full Council to amend the Policy Framework. This includes decisions made to amend draft policies for the purposes of consultation.
- Any decision which will result in income, expenditure or savings with a gross full year effect of £500,000 or greater whether or not the item has been included in the relevant approved budget with the exception of expenditure which is required for the day to day provision of services (e.g. day to day supplies, payment of energy bills etc.), or
- Any decision which is likely to have a significant impact on people living or working in communities in two or more Wards with the exception of decisions that involves two or more Wards simply because of the carrying out of a programme of works.

* - Policy Framework - The Council has determined that the Policy Framework shall comprise all major corporate plans, strategies and objectives of the Council.

* - Budget - The budget includes the allocation of financial resources to different services and projects, proposed contingency funds, the Council Tax base, setting the Council Tax and decisions relating to the control of the Council's borrowing requirements, the control of its capital expenditure and the setting of virement limits.

The Forward Plan of Key Decisions is available for inspection by the public at all Customer Service Centres and Libraries in the East Riding of Yorkshire and via the Council's website.

**EAST RIDING OF YORKSHIRE COUNCIL
FORWARD PLAN OF KEY DECISIONS
OCTOBER 2020 TO JANUARY 2021**

Matter/Issue	Details of Key Issue/Decision and options to be considered	Decision Making Body (see note (i) below)	Date on which it is proposed the decision will be taken	Principal Groups or organisations it is proposed to be consulted before the decision is taken	Means by which consultation is to be undertaken	Directorate/ Contact Officer	Portfolio Holders
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October 2020

Draft East Riding Local Plan 2018 - 2040	To agree the Draft East Riding Local Plan and related evidence for the purposes of consultation in accordance with the Council's Statement of Community Involvement.	The Cabinet	13 October 2020	External: Extensive over a 6 week period in accordance with the Statement of Community Involvement Internal: SMT/CMT/all service areas as required	In accordance with the Statement of Community Involvement	Planning and Economic Regeneration Ian Burnett Tel No: 393900 Tom Bannister 01482 391732	Cllr McMaster
The A164 and Jocks Lodge Junction Improvement Scheme, Making and Serving of a Compulsory Purchase Order and a Side Roads Order	Seeks Cabinet approval to make a Compulsory Purchase Order (CPO) and a Side Roads Order (SRO) in order to progress the delivery of the A164 and Jocks Lodge Junction Improvement Scheme.	The Cabinet	13 October 2020	External: Hull City Council, Land Owners, Tenants Internal: Legal, Asset, Estates and Valuation, Planning	Meetings	Communities and Environment Dave Waudby 01482 395800 Andrew Humphrey 01482 395715	Cllr Matthews

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November 2020

Review of Statement of Licensing Policy – Licensing Act 2003	To approve amendments to the existing licensing policy following statutory consultation.	The Cabinet	3 November 2020	Internal: CMT/Legal/ Finance	Reports	Communities and Environment Paul Abbott 01482 396100 Tina Holtby 01482 396171	Cllr McMaster
Treasury Management Policy	Approval of the Treasury Management Policy for submission to full Council via the minutes on 18 November 2020.	The Cabinet	3 November 2020	Internal: CMT/SMT/ Audit Committee	CMT - 28 September 2020 SMT - 23 September 2020 Audit Committee - 23 October 2020	Corporate Resources Julian Neilson 01482 394100 Georgina Bristow 01482 394263	Cllr Burton
Shared Ownership Policy	Approval of the reviewed Shared Ownership Policy. This policy assist the Council in the delivery of shared ownership properties in line with Homes England grant conditions. And ensures	The Cabinet	3 November 2020	Internal: Consultation taking place with Asset Strategy/Valuation and Estate Management/ Legal Housing Services/Finance Rural Enabler - Housing Strategy	Internal Meeting and Email consultation	Planning and Economic Regeneration Ian Burnett Tel No: 01482 393900 Nuala Taylor	Cllr Stathers

Key: CMT = Corporate Management Team/SMT = Senior Management Team (internal bodies)

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	<p>a well-managed shared ownership service with robust income collection with a transparent approach.</p> <p>This review will also include to grant delegation to the Director to make minor amendments in the future</p>					Tel No: 01482 6113	
New Road Safety Audit Policy	To adopt the RSA Policy as Council Policy.	The Cabinet	3 November 2020	<p>External: Humberside Police, Traffic Management - Completed</p> <p>Internal: CMT/ Civil Engineering Services Manager: Highway Maintenance Services Group Manager: Highway Development Management Team leader: Traffic and Parking Service Manager: Principal Engineer (Road Safety): Principal Engineer (Highway Asset Management). Completed</p>	Email and meetings	<p>Planning and Economic Regeneration</p> <p>Ian Burnett Tel No: 393900</p> <p>Mark Jessop 01482 391756</p>	Cllr Matthews

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Housing Assistance Policy	Approval of the reviewed Housing Assistance Policy (HAP). The policy seeks to provide information on the advice, support and financial assistance available to enable disabled and vulnerable residents to maintain independence and live safely within their homes. This in turn will reduce the costs to health and social care through a reduction in GP visits and non-elective hospital admissions and re-admissions.	The Cabinet	24 November 2020	External: Foundations Disability Action Group Dementia focus group Internal: Healthy Homes Team (Housing and Public Protection) Disability Resource Team Anti-Social behaviour Team Housing Resource Team Legal Finance General Fund Board	Meetings with stakeholders (both face to face and virtual post-covid) Email consultation	Planning and Economic Regeneration Ian Burnett Tel No: 01482 393900 Nuala Taylor Tel No: 01482 396113	Cllr Stathers
Housing Benefit Fraud Sanctions, Council Tax Support Fraud Sanctions & Tenancy Fraud Policies	Approval of the Housing Benefit Fraud Sanctions, Council Tax Support Fraud Sanctions & Tenancy Fraud Policies	The Cabinet	24 November 2020	Internal: CMT/Audit Committee	Report to CMT - 2 March 2020 Report to Audit Committee - 20 March 2020	Corporate Resources Julian Neilson 01482 394100	Cllr Healing
Review of Street Trading and Collections Policy	To approve reviewed Street Trading and Collections Policy following consultation.	The Cabinet	24 November 2020	External: Humberside Police/Environment Agency/Charity Commission/Licence Holders/public	Website/letter/email	Communities and Environment Paul Abbott 01482 396100	Cllr McMaster

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				Internal: Health Safety/ Planning/Legal/ Accountancy		Louise Wilson 01482 396291	
Review of Pavement Consent Policy	To approve reviewed Pavement Consent policy following consultation	The Cabinet	24 November 2020	External: Licence holders /public/ town councils Internal: Planning / Highways/Legal	Website/letter/ email	Communities and Environment Paul Abbott 01482 396100 Louise Wilson 01482 396291	Cllr McMaster
Stamford Bridge Community Governance Review - Initial Draft Recommendations	To approve the initial draft recommendations following the first phase of public consultation on the Stamford Bridge Community Governance Review.	The Cabinet	24 November 2020	External: Public Zoom Consultation Meetings for residents of affected parishes Affected Parish Councils Ward Councillors Internal: CMT/ Head of Legal Services/ Head of Children and Young People, Education and Schools	Public Zoom meetings Online consultation/ feedback via Corporate website and Survey Monkey Written feedback/compl eted feedback forms SMT CMT via Teams/email circulation	Corporate Resources Mathew Buckley 01482 393100 Simon Clark 01482 393311	Cllr Healing

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December 2020

Beverley Business Improvement District (BID)	The Cabinet will be asked to: Consider the Council's position with regards to supporting the bid and decide how to vote in the ballot process. Authorise officers to vote yes or no in the ballot process. Endorse the operational delivery of the BID through the Council's involvement in the ballot process and levy collection in the event of a yes vote. Appoint a Cabinet member to the BID Board in the event of a yes vote.	The Cabinet	15 December 2020	Internal: CMT/SMT	Reports	Planning and Economic Regeneration Paul Bell 01482 391610 Sue Lang 01482 391617	Cllr Aitken Cllr Horton
Council Tax Base 2021-22	Approval of the council tax base for 2021-22	The Cabinet	15 December 2020	Internal – SMT/CMT	Circulation of CMT report	Corporate Resources Julian Neilson 01482 394100 Georgina Bristow 01482 394263	Cllr Burton

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Energy and Carbon Reduction Strategy	That the Energy and Carbon Reduction Strategy be approved by The Cabinet	The Cabinet	15 December 2020	External: Not applicable Internal: <ul style="list-style-type: none"> • CMT • Heads of Service • Senior Managers with energy asset management related roles 	Email	Planning and Economic Regeneration Ian Burnett Tel No: 393900 James Timm 01482 393920	Cllr Matthews
Review of Contaminated Land Strategy	Policy review: to approve the amended contaminated land strategy	The Cabinet	15 December 2020	Internal CMT/Legal /Planning	Email	Communities and Environment Paul Abbott 01482 396100 Tina Holtby 01482 396171	Cllr McMaster

19 January 2021

Review of Hackney Carriage and Private Hire Services Policy	To approve amendments to the existing licensing policy following public consultation.	The Cabinet	19 January 2021	External: Licensed trade/public Internal: CMT/Legal / Finance	Email, press release/website	Communities and Environment Paul Abbott 01482 396100 Tina Holtby 01482 396171	Cllr McMaster
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- Notes:**
- (i) Membership of The Cabinet is detailed on the Council's website.
 - (ii) Representations in respect of any key decision should be made to the contact officer at least two weeks prior to the date when the decision is due to be made.
 - (iii) In the case of all Key Decisions to be made by The Cabinet or other Committee, the documents submitted to that body will be a report which will be included on the agenda. A minute from The Cabinet or other Committee recommending the decision to be taken will be submitted to full Council in respect of Key Decisions which they are to make.
 - (iv) For further information or if you have any queries regarding the Forward Plan of Key Decisions, please contact Liz Russell on (01482) 393330