

**Cottingham
Neighbourhood Plan
Referendum**

Thursday 15 February 2018

**INFORMATION
STATEMENT
&
INFORMATION FOR
VOTERS**

Information Statement

A Referendum relating to the adoption of the Cottingham Neighbourhood Plan and Design Guide will be held for the Cottingham area on Thursday 15 February 2018.

This information sheet explains more about the Referendum that will be taking place.

The question asked at the Referendum will be:

Do you want East Riding of Yorkshire Council to use the Neighbourhood Plan and Design Guide for Cottingham to help it decide planning applications in the neighbourhood area?

You vote by putting a cross (X) in the 'Yes' or 'No' box on the ballot paper.

If more people vote 'yes' than 'no' in the Referendum, then East Riding of Yorkshire Council will use the Cottingham Neighbourhood Plan and Design Guide to help it decide planning applications within Cottingham.

The Neighbourhood Plan and Design Guide, once adopted, will then become part of the Development Plan used by the Local Planning Authority (East Riding of Yorkshire Council) to determine planning applications.

If more people vote 'no' than 'yes' in this Referendum, or there is a tied vote, then planning applications will continue to be decided without reference to the Neighbourhood Plan and Design Guide as part of the Development Plan for the local area.

The Referendum will be conducted in accordance with procedures similar to those used at local government elections.

What is Neighbourhood Planning?

Neighbourhood planning was introduced under the Localism Act 2011 to give local communities more control in the planning of their neighbourhoods. It introduced new rights and powers to allow local communities to shape new development in their local area. It enables communities to develop a shared vision for their neighbourhood and deliver the sustainable development they need through planning policies relating to the development and use of land.

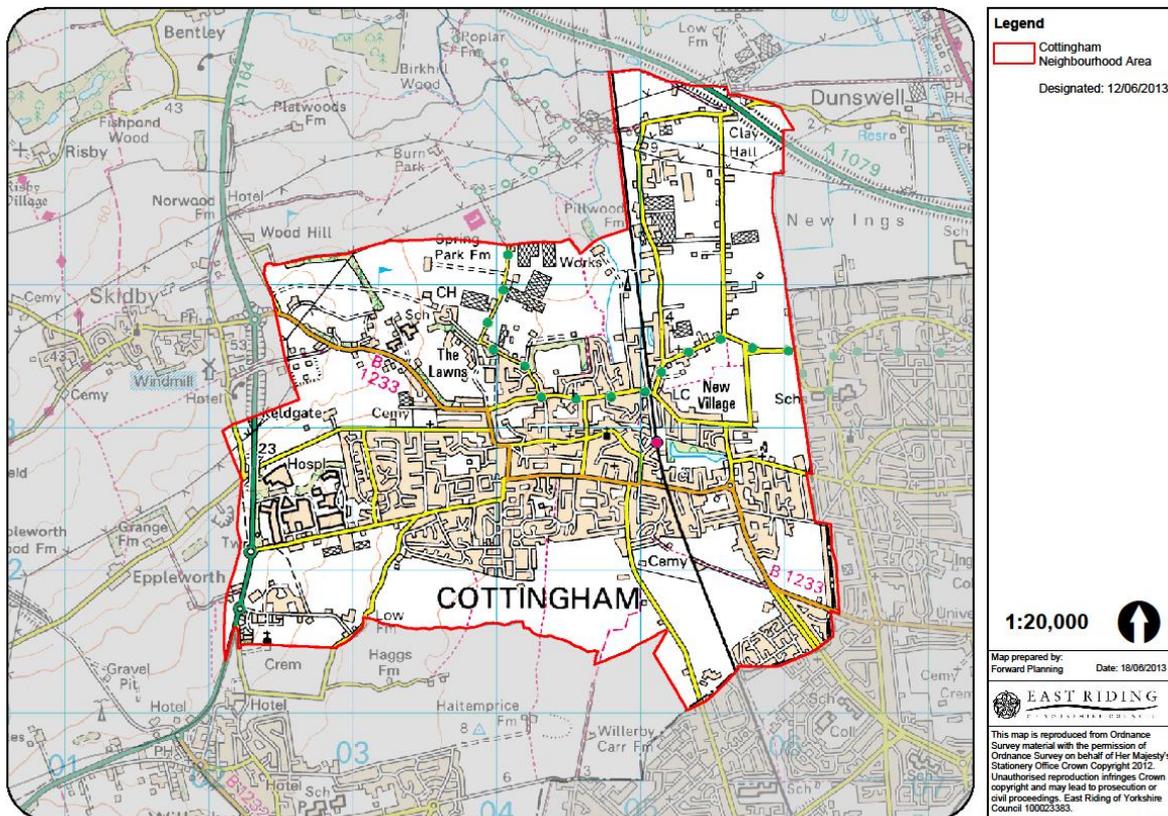
What is a neighbourhood area?

A neighbourhood area can cover single streets or large urban or rural areas. The boundaries of a neighbourhood area are put forward by:

- Town or parish councils
- A neighbourhood forum – a group of at least 21 people (in areas without a town or parish council)

Cottingham Neighbourhood Area

The Referendum area is identified on the map below as the parish areas of Cottingham Parish and is the same as the areas which has been designated as the Cottingham Neighbourhood Plan area.



What is a Development Plan?

In England, planning applications are determined by local planning authorities in accordance with the development plan. A development plan is a set of documents that set out the policies for the development and use of land across the entire local authority area. The development plan for the Cottingham Neighbourhood Area consists of the East Riding Local Plan Strategy Document (April 2016) and the East Riding Local Plan Allocations Document (July 2016).

Referendum campaign costs

An individual or body can incur costs during the period of the Referendum for the purposes of campaigning in association with the Referendum.

The Referendum expenses limit that will apply to the Cottingham Neighbourhood Plan and Design Guide is £3,165.82.

Specified documents

The following specified documents can be inspected on the Council's website at

<https://www.eastriding.gov.uk/cnp>

and at the following addresses, at the following times:

Cottingham Centre, Market Green, Cottingham, HU16 5QG	
Monday	9:30am – 4:30pm
Tuesday	9:30am – 4:30pm
Wednesday	Closed
Thursday	9:30am – 6:30pm
Friday	9:30am – 1pm
Saturday	9:30am – 12:30pm
Sunday	Closed

Customer Service Centre, 7 Cross Street, Beverley, HU17 9AX	
Monday	9:00am – 5:00pm
Tuesday	9:00am – 5:00pm
Wednesday	9:00am – 5:00pm
Thursday	9:00am – 5:00pm
Friday	9:00am – 4:30pm
Saturday	Closed
Sunday	Closed

The specified documents are:

- Cottingham Neighbourhood Plan & Design Guide 2015 -2029 incorporating modifications set out in the Decision Statement.
- Report of the Independent Examiner
- Summary of the representations submitted to the Independent Examiner
- Statement by the local planning authority that the draft plan meets the basic conditions (Decision statement)
- Information Statement and Information for Voters

Who can vote?

A person is entitled to vote if at the time of the Referendum, they meet the eligibility criteria to vote in a local election for the area and if they live in the Referendum area. The eligibility criteria are:

- You are registered to vote in local government elections; and
- You are 18 years of age or over on Thursday 15 February 2018.

If you are not registered, you won't be able to vote. You can check if you are registered by calling the Electoral Services Team on 01482 393300.

If you are not registered to vote, you can go online to www.gov.uk/register-to-vote with your national insurance number by midnight on **Tuesday 31 January 2018**. If you do not have access to the internet please call the Electoral Services Team on 01482 393300.

How to vote

There are three ways of voting:

- In person on Thursday 15 February 2018 at your local polling station.
- You will receive a poll card confirming your polling station for this Referendum.
- Polling stations are open from 7am to 10pm.

By post

- If you have a postal vote already, you will receive a poll card confirming this.
- If you want to vote by post, you will need to complete an application form and send it to the Electoral Registration Officer to arrive by 5pm on Wednesday 31 January 2018 at the address below.
- Postal votes can be sent overseas but you need to think about whether you will have time to receive and return your completed postal vote by 15 February 2018.
- You should receive your postal vote approximately 10 days before polling day. If it does not arrive in time, you can ask for a replacement up to 5pm on 15 February 2018 by contacting the Electoral Services Team on 01482 393300.

By proxy

- If you have a proxy vote already, you will receive a poll card confirming this.
- If you can't get to the polling station and don't wish to vote by post, you may be able to vote by proxy. This means allowing somebody that you trust to vote on your behalf.
- If you want to vote by proxy, you will need to complete an application form and send it to the address below to arrive by 5pm on 7 February 2018 at the address below.
- Postal and proxy vote application forms are available from East Riding of Yorkshire Council's website at www.eastriding.gov.uk/elections or you can call the Electoral Services Team on 01482 393300 or e-mail electoral.services@eastriding.gov.uk to request an application form.

How to find out more

- Further general information on neighbourhood planning is available at <http://www2.eastriding.gov.uk/neighbourhood-planning>
- For queries about planning issues and neighbourhood planning in general, please contact the Forward Planning team Tel: 01482 391743 e-mail forward.planning@eastriding.gov.uk
- You can find specific documents on Cottingham's Neighbourhood Plan at <https://www.eastriding.gov.uk/cnp>

- For more information about voting and the arrangements for this Referendum, please contact the Electoral Services Team on 01482 393300; e-mail electoral.services@eastriding.gov.uk or visit <https://www.eastriding.gov.uk/elections>

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